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UNITED STATES DEPARTMENT OF AGRICULTURE
Agricultural Research Service
Animal Disease Eradication Branch
Washington 25, D. C.

October 28, 1954

ADE BRANCH MEMORANDUM NO. 508.16

To : All ADE Field Activity Stations
From : R. W. Morgan, Administrative Officer
Subject: Change-over From Regular Brucellosis Account to New
Expanded Brucellosis Account

I PURPOSE

The purpose of this memorandum is to establish the procedure governing the change-over from the present Brucellosis Account to the account provided for the accelerated Brucellosis Program.

II GENERAL

The funds provided by Congressional authority for expansion of the Brucellosis Eradication Program will be merged with that part of our regular appropriation which would normally have been spent on brucellosis. The merged brucellosis funds will be identified by the same appropriation number (1251400) with the exception that the special limitation will be "021." The balance of our regular funds will be used to defer the expenses of such projects as tuberculosis, ticks, scabies, stockyards, etc., and there will be no change in any of the appropriation, allotment, or project symbols for those projects.

III EFFECTIVE DATE OF CHANGE-OVER

A. Salaries: Effective with the pay period beginning October 24 and ending November 6, all salaries, including full-time, part-time, W.A.E., per hour, fee testing, and any other chargeable to the Brucellosis Program, whether regular or expanded, will be charged to allotment symbol 91-5021, appropriation 1251400.021.

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B. Indemnities: All brucellosis indemnity claims forwarded to the Washington office on or after November 1 will be charged to the allotment symbol 91-5021-901, appropriation 1251400.020.

C. All Other:

1. All other expenses and obligations through October 31, 1954 (which will be reported on the brucellosis Form ADE8-9 for the period ending November 6), will be charged to the old allotment symbol 91-5020-902, appropriation 1251400.020.

2. All other expenses and obligations beginning November 1, 1954 (the first report will be on the ADE8-9 for the period ending December 4, 1954), will be charged to 91-5021-902, appropriation 1251400.021.

IV OBLIGATIONS

Paragraph V of ADE BRANCH MEMORANDUM NO. 508.7, dated June 24, 1954, requested that Form ADE8-9 include all obligations which have been incurred, even though billings have not been received and forwarded to Washington. It is extremely important that ADE8-9's for the period ending November 6 (which will include all expenses and obligations through October 31), include all obligations for which you have obligating documents, and also estimated obligations for items which you may have requested but have not as yet received the obligating documents.

All cars, trailers and tags, tubes, stoppers, and other equipment which have been ordered for the expanded Brucellosis Program should be included.

All cars should be included at an estimated cost of \$1,200 allowing an average of \$200 for the sale of old cars. Estimates must be adjusted at a later date when actual figures are available. Because of the increased activities in the Brucellosis Program, it is expected that from two-thirds to three-fourths of the cost of new cars will be against brucellosis funds and should be reported accordingly.

V CONCLUSION

It is very important that you give this matter your careful attention. If there are any questions, do not hesitate to contact the Washington office.

RW Morgan